

1. Move-in and Move-out Schedule

	CUSTOM-BUILT PARTICIPATION	STANDARD/BASIC/ PREMIUM/ DELUXE BOOTH
Booth Construction	25 April 2pm – 10pm 26 April 9am – 1pm	N/A
Booth Decoration	26 April 1pm – 8pm All booths must be fully decorated by 8pm	
Move-In Exhibits	26 April (Please refer to schedule as printed on the Vehicle Pass)	
Move-Out Exhibits	30 April (Please refer to schedule as printed on the Vehicle Pass)	
Termination of Booth Electricity	27-29 April 6:30pm 30 April 5pm	
Booth Dismantling including Additional Lighting	30 April 6:30pm - 12midnight	N/A

1.1 Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will open for exhibitors at 9am (except for the first day of the exhibition which will open at 9:30am). **All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall. No exhibitors under age 18 will be allowed to enter the hall.**

1.2. Over-time Penalty claimed by AsiaWorld-Expo (AWE)

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 2400hrs on 25, 26 and 30 April 2018, they shall pay to the Organisers the over-time penalty claimed by AsiaWorld-Expo against the Organisers. The rate of the over-time penalty for individual hall is listed on section 4.2.4.